



3670 Airport Loop · Salisbury, NC 28147
Phone 704-216-7749 · Fax: 704-216-7977

Annual Lease - Hangar Waitlist Procedures

Mid-Carolina Regional Airport (the "Airport") maintains waiting lists for individuals who wish to lease a hangar for aircraft storage. These procedures are designed to provide a simple and fair process for aircraft owners on the waiting list. These procedures are intended for individual tenants and not corporate hangars or LFBO tenants.

The waiting list is created and maintained on a first come first served basis. A vacant hangar will be offered to the first/next person on the waiting list. In order to be added to the waitlist, the following shall occur:

A. APPLICATION FORM

Effective August 15, 2022, any new requesting parties must complete a hangar request application and submit to the Airport Director or FBO Manager. Applicants are solely responsible for maintaining a current address, email and telephone number on the application submitted to the Airport.

Applicant must stipulate the hangar type desired to lease. The hangar requested shall be appropriately sized for the type of aircraft to be stored in the hangar and the Airport retains the sole and absolute right to determine the appropriate hangar size and deny the request in the event of a dispute or disagreement. Hangar preference from first available to enclosed can be changed at any time by filing a written request with the Airport Director or FBO Manager via mail or email.

B. POSITION ON WAITING LIST

The hangar waitlist is posted on the notice board in the FBO terminal. Positions on the waiting list cannot be traded, sold, transferred, assigned, or gifted. Any applicant found to have engaged in such activity shall be removed from the waiting list.

C. ASSIGNMENT OF HANGAR

When a hangar of matching type requested by an applicant becomes available, the offer notification will be made by the FBO Manager. Hangar offers are made chronologically (oldest date/time to most recent). The hangar offer will be made by email and phone.

D. ACCEPTANCE OF OFFER

The Applicant must reply in the affirmative by email within three (3) business days of the date the hangar offer is made. The applicant must then enter a lease, pay for the hangar monthly and have an airworthy aircraft registered to the applicant within ninety (90) days from the date the Airport Director/FBO Manager received the applicant's acceptance of the hangar offer. Failure to have an airworthy aircraft within ninety (90) days of acceptance shall result in termination of

any lease or rental agreement and removal from the hangar waitlist. A person who leases a hangar for the purpose of constructing an aircraft shall begin construction of the aircraft within thirty (30) days of entering into a lease and shall complete the construction of the aircraft within the time frame set forth in an addendum to the lease agreement. The Rowan County Board of Commissioners has final approval of leasing hangar space for construction of aircraft.

E. FAILURE TO RESPOND

An applicant's failure to respond to the hangar offer within three business days of notification, or the inability of the Airport Director and/or FBO Manager to contact the applicant using the contact information provided by applicant, or an applicant's refusal of the hangar offer, shall be considered a "pass" to the next person on the waiting list. The Applicant being passed may request to be placed back on the bottom of the hangar waitlist.

F. Miscellaneous

- The Applicant agrees that it will abide by all terms and conditions of any lease agreement as well as the Rules and Regulations of the Airport. The terms of the lease shall be determined in the sole and absolute discretion of the Airport. The Airport is not under any binding obligation to enter into a lease with the Applicant and Applicant has no right to demand a lease.
- The information supplied on the application is subject to the North Carolina Public Records Law. If there is a legislatively created exemption which makes your contact information confidential and not subject to disclose the reason must be stated on application.
- The Airport reserves the absolute right at any time to unilaterally terminate or otherwise modify these procedures with no further rights, obligations or damages.



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Hangar Request Application

APPLICANT

NAME: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

TYPE OF AIRCRAFT: _____

N-NUMBER: _____

REQUESTED HANGAR TYPE (circle one): **FIRST AVIALBLE** or **ENCLOSED**

It is the applicant's responsibility to keep the Airport notified of any changes in the information on this application. I have read, understand, and acknowledge the Hangar Wait List Policy. I agree the Airport Director or FBO Manager may remove me from the waiting list if I fail to maintain correct contact information or if I am not in good standing with Airport. I understand this application is a public record and the information contained in it may be disclosed by the Airport.

SIGNATURE: _____ DATE: _____

Applicant offered hangar # _____ on _____ Declined ___ Accepted ___ No Response ___