

## **Rowan County Board of Commissioners**

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### **MINUTES OF THE SPECIAL MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS**

**October 27, 2020 – 4:00 PM**

**J. NEWTON COHEN, SR. ROOM**

**J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING**

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Present: Greg Edds, Chairman  
Jim Greene, Vice-Chairman  
Mike Caskey, Member  
Craig Pierce, Member

Participating Remotely: Judy Klusman, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees, Assistant County Manager/CIO Randy Cress and Finance Director James Howden were also present and/or participating remotely.

Chairman Edds convened the meeting at 4:05 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

#### **CONSIDER APPROVAL OF THE AGENDA**

Commissioner Pierce moved, Commissioner Greene seconded and the vote to approve the agenda passed unanimously.

#### **1. RECEIVE AND APPROVE BID RESULTS FOR PHASE 2 DESIGN SOLUTIONS**

Architect Pete Bogle of the Bogle Firm reported only two (2) bids had been received on the original bid opening date of October 19, 2020 for Phase 2 of the COVID-19 Design Solutions. Mr. Bogle explained that the project had been bid put back out for bids.

Mr. Bogle stated that two (2) bids were received again earlier in the day (October 27, 2020) and were from the same two (2) contractors, Salcoa and Vertex. Bid law allowed acceptance of only two (2) bids once a project had been re-bid

The bids were received as follows:

- Salcoa: Base bid of \$680,400; with alternates #1 through #9, the overall bid total was \$893,400
- Vertex: Base bid of \$453,000; with alternates #1 through #9, the overall bid total was \$570,027

Mr. Bogle said alternates #3 (Temperature scans) and #9 (Cubicles) were not accepted.

Mr. Bogle said the action needed from the Board was to accept the bid from Vertex, including the alternates with the exception of alternates #3 and #9.

Commissioner Pierce moved to accept the bid from Vertex including all alternates with the exception of alternates #3 and #9. The motion was seconded by a second from Commissioner Greene and passed unanimously.

Next, Mr. Bogle discussed the temperature check tunnel, which was made by Integro in Salisbury, North Carolina. Mr. Bogle said four (4) locations had been identified for location of the tunnels with two (2) of those being at the courthouse.

Mr. Bogle said he was presenting the information in order to put the tunnels out to bid. The bids were expected to come in on November 5, 2020. Mr. Bogle said the tunnels were independent of the other work and the vendors were aware of the timeline for completion of. The cost of the four (4) units was approximately \$35,000 each.

Mr. Bogle and Facilities Management Director Don Bringle discussed the maintenance of the units.

Chairman Edds said he was not sold on the tunnels and he asked Mr. Bogle if he needed Board approval to put the tunnels out for bid. Mr. Bogle responded yes and assured Chairman Edds the Board was not accepting a bid at this time.

Commissioner Pierce agreed with Chairman Edds and said he was thinking of the long-term costs associated with maintenance and also the personnel to man the temperature check tunnels. Commissioner Pierce then moved to go out to bid and to get additional information. The motion was seconded by Chairman Edds and passed unanimously.

## **2. CONSIDER ACCESS AGREEMENT WITH PERKINS CAFETERIA**

County Attorney Jay Dees discussed an access agreement with Perkins Cafeteria (Perkins) for access to the former K&W Cafeteria space.

Mr. Dees sought Board approval for staff to run a notice containing the general terms of the County's intent to enter into the lease. Mr. Dees said he would include a resolution and lease for the Board's approval on December 7, 2020. In the meantime, Mr. Dees said an access

agreement would allow Perkins to start cleaning, setting up equipment and training staff. Mr. Dees said Perkins did not intend to open up until the first of January 2021.

Commissioner Pierce suggested the County require a one-month deposit in advance. Mr. Dees did not feel requiring the deposit would be an issue.

Mr. Dees explained the purpose of the 30-day notice, which was to advertise the County was attempting to enter into a lease and presumably if there were comments, citizens would call or email their comments to staff.

Mr. Dees stated that two (2) motions were needed.

Chairman Edds moved to ask staff to publish the notice of intent to enter into the lease. The motion was seconded by Commissioner Pierce and carried unanimously.

Commissioner Pierce moved to approve the access agreement with a one-month security deposit upon accepting access to the building. The motion was seconded by Commissioner Caskey and passed unanimously.

**Note:** At this point in the meeting Chairman Edds inquired as to whether the Board could receive information regarding CRF funding for the COVID-19 projects underway in the County. County Attorney Jay Dees said the Board could use the opportunity to receive information but was restricted with regards to any action because the meeting was advertised as a special called meeting.

Finance Director James Howden provided a handout and discussed CRF expenses through September. Mr. Howden said with Phase 2 estimated at \$570,000, it was projected the County would be short in spending all of its CRF funding by approximately \$130,000. Mr. Howden said if the temperature check tunnels were added (\$140,000 for four units), it would wipe out the remaining funds.

Mr. Howden continued by discussing staffing and estimates.

Commissioner Klusman stated that COVID-19 had significantly increased the numbers for substance abuse and she asked if EMS had requested the purchase of more Narcan. Commissioner Klusman said the amount of Narcan currently on hand would only last a few more months. Commissioner Klusman asked if there would be any funds to pay for more Narcan. County Manager Aaron Church responded that he was uncertain whether Narcan was an eligible expenditure for CRF funding but he would find out.

Chairman Edds commented the Board may not know how much of the COVID-19 funds would actually be spent since many of the construction related items might not be completed until the December deadline. Chairman Edds requested that Mr. Howden provide reports to the Board at each meeting in order to keep the Commissioners updated as to how much of the funding was being used.

**3. ADJOURNMENT**

Before adjourning, Chairman Edds announced that Eastern Wholesale Fence had selected Rowan County as a site for its manufacturing and distribution facility. Chairman Edds said the company would create 142 jobs, spend \$17.5 million on equipment and be located in one of the buildings on the former Celanese property. Chairman Edds publicly thanked the Economic Development Commission, the Department of Commerce and Charlotte Regional Alliance for their partnership in recruiting businesses.

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 4:45 p.m. The motion was seconded by Commissioner Caskey and passed unanimously.

Respectfully Submitted,



Carolyn Barger, MMC, NCMCC  
Clerk to the Board